The honorary titles of emeritus, distinguished, and endowed professorship are conferred based on criteria described in this policy.

Distinguished Professor Award Committee

Each college shall form a College Distinguished Professor Committee (hereafter referred to as the College Committee) comprised of three (3) Professors who shall annually review nominations, if any, and forward to the dean up to one (1) recommendation for Distinguished Professor from the pool of nominees by November 1. Note that a College Committee may choose to not submit a candidate for consideration of this title.

The NTID College Distinguished Professor Award Committee’s membership will be selected through election held during the spring semester. Nominations of full professors will be due by April 1, with elections concluding by April 30. If there are no nominations, the NTID President and Dean will appoint members. The committee will select its chair by May 15, in preparation for commencing work the subsequent fall semester.

The normal term for each committee member will be two years. For the first term, in order to create a staggered term structure, two members will serve two-year terms and one will serve a three-year term.

B. Procedure

Nomination for the Distinguished Professor title is initiated by the nominee’s dean or by an RIT Professor. Self-nominations are disallowed. The nominator assembles the nomination packet. The packet shall include the following materials:

• a letter of nomination;
• the candidate’s Curriculum Vitae;
• two internal letters of support from faculty holding the rank of Professor; and
• three external letters of support from peers eminent in the nominee’s field(s) of study.

All letters of nomination or support shall include evidence of the nominee’s accomplishments with respect to the criteria outlined above. All letters shall remain confidential and shall not be made accessible to the nominee. Materials shall be forwarded to the dean or completed by the dean (if the dean is the nominator) by October 1.

The NTID College Distinguished Professor Award Committee will receive nominees from the NTID President and Dean. The committee will review nominations, if any, and forward a single recommendation to the President and Dean by November 1.

The dean shall review the College Committee recommendation and forward it to the provost with the dean’s recommendation by December 1. The provost shall forward the nominations
and all supporting materials to the University Distinguished Professor Committee (Section III.D.) by December 15.

March 28, 2018