PRESENT: Bonnie Bastian, Tao Eng, Brian Milburn, Austin Gehret, Campbell McDermid, Kristina Bernhardt, Camille Quelette, Charlotte LV Thoms, Jessica Trussell, and Marcus Holmes, Cynthia Boda Lucas

Austin Gehret moved to accept minutes for October 25, 2016, with the following edits [edits are bold and red]

In Minutes
9.61 The dropdown menu will include 1. Teaching, 2. Research, 3. Academic administration, and other academically-related duties.

Change to
9.62 The dropdown menu will include 1. Teaching, 2. Research, 3. Academic administration, and 4. other academically-related duties.

Jessica Trussell second the motion. Voted unanimously.

Charlotte opened the meeting with a discussion on the need for a co-chair to begin serving spring semester. Tao and Marcus were both considered by the committee to assume this role. They will discuss and announce their decision at the following meeting.

The by-laws subcommittee was formally established with Bonnie, Campbell and Brian assuming membership.

Cam presented a working draft of the survey, general comments that followed:

a. The overarching goal in the design of the survey should be to model inclusivity
b. There was discussion on considering years of service as a prerequisite to attain NFC voting privileges; this was decided against owing to complications that present with different appointments (i.e., tenure-track vs. lecturer)
c. There was a request to add the 4 academic responsibilities detailed for voting senior and principal lecturers from the B02.0 Charter of Academic Governance in the survey preamble
d. There were separate requests to attain more detailed demographics (specific faculty rank, deaf, hard-of-hearing, hearing) as part of the survey; these requests were
discussed at some length and ultimately rejected owing to potential legal issues and/or uncertainty within the committee on what to do with that information

e. The consensus was to keep the survey as simplistic as possible while still targeting the key issues; the committee agreed that the language for voting rights should be restricted, for now, to lecturers and professional staff

9.70 Cam will forward a link to the survey for the committee to tweak/edit ahead of next week’s final vote

9.71 Adjournment