

NTID FACULTY CONGRESS
December 6, 2016
Minutes

- 9.92 PRESENT: Bonnie Bastian, Tao Eng, Austin Gehret, Marcus Holmes, Cynthia Boda Lucas, Campbell McDermid, Brian Milburn, Ed Mineck, Camille Ouellette, Charlotte LV Thoms, Jessica Trussell
- 9.93 Minutes for November 29, 2016 were voted for approval with the following edits [edits are bold and red]

In Minutes

9.89 Member: Following the advice from Dr. Keith Jenkins, the most appropriate first steps in organizing an “emergency” forum should be to clarify an agenda for the meeting, ask appropriate people, and set up time for meeting before moving forward

Member: Convocation was an attempt, but more needs to be done in terms of discussion/dialogue (many communicated this to him after this convocation)

Member: In the spirit of G. Buckley’s email, it might be prudent that there be administrator(s) acting on behalf of the concerned groups to help facilitate a discussion of the real issues

Change to

9.89 Member: Following the advice from Dr. Keith Jenkins, the most appropriate first steps in organizing **a forum** should be to clarify an agenda for the meeting, ask appropriate people, and set up time for meeting before moving forward

Member: Convocation was an attempt, but more needs to be done in terms of discussion/dialogue (many communicated this to **the convocation committee** after this convocation)

Member: In the spirit of G. Buckley’s email, it might be prudent that there be **facilitator(s)** acting on behalf of the concerned groups **and administrators** to help facilitate a discussion of the real issues

- 9.94 Charlotte LV Thoms reminded NFC that attendance at meetings is open to all individuals at NTID, but if those individuals wish to address the committee, that person must be added to the agenda ahead of schedule.
- 9.95 Ed Mineck reminded the group that outside communication directed to NFC should be dealt with collectively, not individually. No individual member should respond on behalf of NFC before the group has a chance to discuss the communication first.

- 9.96 Charlotte LV Thoms opened discussion on convocation. Student members of the convocation committee knew about the planned student protest, but faculty/staff members of the committee were unaware. With this in mind, NFC needs to ensure complete transparency throughout the planning stages of the forum.
- 9.97 Bylaws subcommittee presented the memorandum draft to G. Buckley and S. Aldersley: feedback included adding their official titles to the Summary statement of the memorandum.

Vote on memorandum: B. Bastian motioned, A. Gehret second: Unanimous vote of approval by the committee (10 members present at time of vote)

Memorandum will be sent out by 4pm today (with bylaws attached), T. Eng will set up Clipboard to be sent out to faculty for 10 day vote. The Clipboard survey will include a mechanism to identify the individual's title so that Lecturers/Professional Staff who complete survey do not have their votes counted

- 9.98 Discussion continued on planning the forum.

Who should be the target audience: Faculty (including administration), lecturers, professional staff that teach

Brainstorming should be the focus of the forum and producing ideas that can be presented to administration

President Destler should not be involved, this forum needs to develop ideas from within NTID as we best know how to manage our issues

The "Day of dialogue" forum via the Diversity, Equality and Inclusion (DEI) committee is planned for later in the spring semester. We need to make sure our forum does not occur too close to this forum to maximize participation.

Forum parameters need to be established to encourage positive, constructive feedback to administration. It is important to make every effort to facilitate a productive forum. NFC needs to develop the rules of the forum first that individual members would take back to their departments to discuss and disseminate ahead of the forum.

- 9.99 Adjournment