

**NTID Faculty Congress NFC Meeting Minutes**  
**February 20, 2018**  
**12 – 1:30 pm, SDC-1300**

**Chair: Jessica Trussell**  
**Vice-Chair: Edward Mineck**  
**Communications Officer: Austin Gehret**

**Attending:** Jessica Trussell, Mark Rosica, Austin Gehret, Catherine Clark, Patti Durr, Tao Eng, Edward Mineck, Marcus Holmes, Adriana Kulakowski, Jennifer Gravitz

**Absent:** Leisa Boling, Camille Ouellette

**Notetaker:** Firoza Kavanagh

Agenda Item	Discussion / Status	Action Items
1. Review Minutes of 2/13/18 NFC Mtg.	<ul style="list-style-type: none"> <li>● <b>Feb 13 Minutes edited for clarification:</b>  ASLIE does not have a rep this year; will have someone next fall.  ‘Terminal degree’ is the highest degree available in a field of study.</li> <li>● <b>Vote to accept revised Minutes:</b>  Mark – motion to accept  Catherine – second  Mark, Jessica, Jennifer – abstain (absent during 2/13 meeting)  Approved</li> </ul>	
2. Discussion of feedback on bylaws	<ul style="list-style-type: none"> <li>● <b>Reviewed feedback received from all depts, and subsequent comments; summarized into Feedback Bylaws doc (Ed):</b> <ol style="list-style-type: none"> <li>1. VCS #1 – simple change: add “s” to “Communication” for Dept of VCS</li> <li>2. VCS #2 – current At Large Rep position represents 14 tenured faculty who do not have a home dept and are involved in tenure and promotion. All other faculty including Lecturers are represented by their home dept Rep at every college. Having a second Rep for any group would negate the current representational structure and would be duplicating the same process and not offer more clarity. NTID’s rep structure mirrors Academic Senate. NTID has 4 reps at A.S.</li> <li>3. DCCS #2 – discussed use of words ‘advocacy’ and ‘liaison’, their various meanings and they are incorporated into ByLaws Mission Statement.</li> <li>4. Mark reworded a few statements and will email them to Austin for feedback and incorporation into ByLaws.</li> <li>5. DCCS #3 – Clarified role and representational model of NFC in ByLaws, ie who we serve, who we represent, nature of our work, etc, with an eye toward shared governance.</li> </ol> </li> </ul>	<p><b>Mark</b> – will send statements to Austin. (done)</p> <p><b>Austin</b> – will add proposed updates to ByLaws in a Version B. (done)</p>

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	<p>6. Discussion regarding clarity of NFC function and how we will market/advertise this to our college needs to be addressed at a future meeting.</p> <p>7. DCCS #5 – all administrators who themselves satisfy the voting faculty ranks can vote when a vote is called. For clarity, only NFC reps can vote on issues at the meeting. General faculty votes can occur from time to time as determined by NFC and specified in the ByLaws. This is in line with the representational model we have established. As with Academic Senate, other faculty who wish to participate are always free to attend but need the NFC Chair’s approval to address NFC. [Rosica’s comment]</p> <p>8. Discussion about how ByLaws will be ratified by NFC and the body of faculty. It makes good sense to get input from all faculty and it was suggested that an acceptable percentage will be 2/3 of those who voted must be in favor to pass. Agreed that College President will concur with the updated ByLaws. This is in agreement with Academic Senate guidelines.</p>	
4. Potential Agenda Topics for 2175 after By-laws approved	<ul style="list-style-type: none"> <li>● <b>‘Future Faculty’ Provost meeting on Fri Feb 9<sup>th</sup> morning:</b> <ol style="list-style-type: none"> <li>1. Post-tenure review topic was discussed at this meeting.</li> <li>2. NFC should discuss this report at some point after ByLaws agenda is complete.</li> </ol> </li> </ul>	
Next Meeting	● <b>Tue Feb 27<sup>th</sup> noon – 1:30pm, sdc-2102</b>	<b>Executive Committee – Send meeting minutes to ASLIE.</b>

3-5-18 fjk