

NTID Faculty Congress NFC Meeting Minutes
March 27, 2018
12 – 1:30 pm, SDC-2102

Chair: Jessica Trussell
Vice-Chair: Edward Mineck
Communications Officer: Austin Gehret

Attending: Jessica Trussell, Mark Rosica, Marcus Holmes, Tao Eng, Catherine Clark, Austin Gehret, Adriana Kulakowski, Edward Mineck

Absent: Leisa Boling, Patti Durr, Jennifer Gravitz, Camille Ouellette

Notetaker: Firoza Kavanagh

Agenda Item	Discussion / Status	Action Items
1. Review March 20 Meeting Minutes	<ul style="list-style-type: none"> ● Minutes edited for minor typo corrections: #2.2.a ‘credibility’ removed #2.2.b ‘issues’ → ‘topics’ #2.2.c ‘stewarts’ → ‘stewards’ ● Vote to accept revised Minutes: Austin – motion to accept Marcus – second Approved 	Austin: post minutes on website.
2. At-Large group feedback on ByLaws	<ul style="list-style-type: none"> ● Presented by Mark Rosica: Mark received feedback and comments from several of the at large faculty – summarized into one doc. 	
2. Review and Discussion of Bylaw revisions	<ul style="list-style-type: none"> ● Bylaw revisions continued – edits to all Articles for clarity and corrections, and revisions to incorporate departmental feedback: <ol style="list-style-type: none"> 1. Acknowledge that departments have autonomy to include whoever they want in their internal voting practices to elect an NFC representative. 2. An Academic Senator should attend NFC to report Senate proceedings at NFC. 3. NFC contacts standing committee reps and ask them to report to NFC. 4. NTID President invited to attend NFC once/year. 5. NFC reports to AVPAA who can request to meet with NFC. 6. NFC rep should have at least 1 full year of service to NFC before running for officer position. 7. Executive Committee approval is needed for anyone interested in presenting at an NFC meeting 8. NFC will send out 1 report/year following Academic Senate protocol. 9. NFC does not need to create NTID awards because awards committees already exist for Tenure Track faculty and Lecturers, Teaching and Tutoring, etc. 	Executive Committee – request clerical/admin support to run ballots/ voting.

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	<p>10. Classroom Communication Committee final report was presented to NTID admin; it is not NFC's role to track status of committee reports, but can check with admin if a committee requests NFC to do so.</p> <p>11. Academic Governance, and Rank & Promotion statements and hyperlink added in footnote.</p> <p>12. At-Large feedback added as comments.</p> <p>13. At-Large Rep duties edited; portion moved to different ByLaw section.</p> <p>14. Composition Definitions table edited.</p> <p>15. Elections run by NFC for NTID Reps to RIT Standing Committees, added to duties. List of committees will be added as addendum to ByLaws and to NFC website. Katie supports by sending email reminder to Dept Chairs. NFC will request clerical/admin support to run ballots/ voting.</p> <p>16. Terms of Service dispute verbiage edited for clarification.</p>	
5. Next Meeting	<p>● Tue April 3rd noon – 1:30pm, SDC-2102:</p> <ol style="list-style-type: none"> 1. Continue reviewing/revising bylaws 2. Tentative – NFC vote on revised bylaws 	<p>NFC members: review ByLaws so we can finish & vote next week</p>

6-1-18, 6-4-18 fxx