# NTID Faculty Congress NFC Meeting Minutes

**March 6, 2018**  
**12 – 1:30 pm, SDC-2102**

**Chair:** Jessica Trussell  
**Vice-Chair:** Edward Mineck  
**Communications Officer:** Austin Gehret

**Attending:** Edward Mineck, Mark Rosica, Catherine Clark, Austin Gehret, Tao Eng, Jessica Trussell, Adriana Kulakowski, Patti Durr, Marcus Holmes, Jennifer Gravitz  
**Absent:** Leisa Boling, Camille Ouellette  
**Notetaker:** Firoza Kavanagh

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| 1. Review Feb 20 Minutes | • **Minutes edited for clarification and typo corrections:**  
#2.1 add ‘s’ in dept name  
#2.3 ‘is’ to ‘are’  
#2.7 ‘...admin who satisfy voting faculty rank, can vote....’  
#2.8 Institute voting for bylaws – 2/3rd of those who vote must approve; all other voting – 51% of those who vote must approve.  
#4.0 report/committee name is ‘Committee on The Future of Faculty’  
• **Vote to accept revised Minutes:**  
Ed – motion to accept  
Patti – second  
Approved | **Austin:** post minutes on website. |
| 2. Review Feb 27 Minutes | • **Minutes edited for clarification and typo corrections:**  
#1.1 ‘....new agenda discussion topics...’  
#1.4 when will each upcoming year’s NFC meeting schedule be made available to depts – fall or spring? – this is still under discussion; add to Agenda.  
#4.3 Bylaws already have procedure for how to contact NFC Chair – added to Agenda for further discussion.  
#5.3 NFC can’t vote today because a.) Institute must first be informed of NFC’s intent to vote; and b.) some feedback still being collected.  
• **Vote to accept revised Minutes:**  
Ed – motion to accept  
Austin – second | **Austin:** post minutes on website. |
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| 3. Discussion of feedback on bylaws | **At Large feedback (Mark):**
1. NTID President gave concurrence and thanked committee
2. Other faculty suggested some English/grammatical edits
3. Will send reminder to At-Large group for last opportunity to provide feedback

**DCCS feedback - most are clarifying questions or requests (Jennifer):**
1. Highlight differences between 2005 and proposed ByLaws
2. #1 Purpose – include ‘research and teaching’ faculty; use ‘research’ in first sentence; ‘research and scholarship’ in later sentences.
3. Clarified that Lecturer cannot serve on NFC.
4. Clarified that list of depts. was already present in B.L. #2.d.
5. **B.L. #4.d.i. Election of Officers** – clarify confusion regarding use of ‘term’ to describe NFC member’s term and executive committee member’s term. Discussion:
   a. use ‘term’ for NFC members; use ‘years’ for exec committee officers.
   b. NFC Rep terms – up to two consecutive 3-year terms.
   c. Officers serve for 1 year – can serve up to three sequential years.
   d. Aside – NFC refers to the 10 or 11 elected representatives who serve on NFC. ‘Faculty member’ refers to any faculty person at college/institute.
6. **B.L. #5.b. NFC Meetings** – If faculty told they cannot present at NFC, is there any grievance process? Discussion:
   a. Update B.L. to state that decision whether or not to allow faculty to present at NFC is made by executive committee, not just NFC Chair; if faculty is turned down and has a grievance, it can be added to NFC agenda and all NFC members decide if it should be discussed or not.
7. **B.L. #5.c. NFC Meetings** - If there are an even number of NFC Reps, how is a voting tie resolved? | **Mark** – send reminder to At-Large group for last opportunity to provide feedback.

**Jennifer** – will send Liberal Studies Dept feedback list to Executive Committee.

**Ed/Jennifer** – work on B.L. #4.d.i. length of term for officers and members.

**Ed** – clarify ‘member’, ‘representative’ wording.

**Jessica/Austin** – work on B.L.:
#1. Add ‘research faculty’ wording.
#5.b. wording for grievance process.
#5.c. voting tie-breaker verbiage.
#7.b. 1wk to 2wks wording.
#7.c. minimum 1 month wording.

**Jessica/Austin** – continue updating ByLaws Version B; send to all NFC members with color tracking red/black only.

**NFC members** – read ByLaws Version B from Austin and email any comments/feedback to all members.
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<td>8. <strong>B.L. #7.b.</strong> – Need more than 1 week to notify depts. about NFC vote to amend bylaws; rephrase wording for clarity ‘...at least 2 weeks ahead of time...’.</td>
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<td>9. <strong>B.L. #7.c.</strong> – Need more than 1 month to collect dept feedback; wording ‘minimum one month’.</td>
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| 4. Potential Agenda Topics for 2175 after By-laws approved | **Agenda Topics generated during NFC meeting:**  
1. when will each upcoming year’s NFC meeting schedule be available to depts – fall or spring?  
2. Bylaws already have procedure for how to contact NFC Chair – continue discussion  
**Academic Senate sub-committee elections:**  
1. Academic Senate runs their standing committee elections every year.  
2. NFC could establish the process for running standing committee elections.  
3. First goal is to complete ByLaws. | **Executive Committee** – Review all depts’ feedback and pick out any non-bylaws related items to add to ‘Agenda Topics’ list which will become the first/next POW.  
**Executive Committee** – meet with Katie Schmitz re Academic Senate sub-committee elections. |
| 5. Next Meeting | **Tue March 20th noon – 1:30pm, sdc-2102:** |             |

3-7-18 fxk